



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **SENIOR INFORMATION SYSTEMS ANALYST (SUPERVISOR) NETWORK SUPPORT UNIT SUPERVISOR**

**\$4,772 - \$5,757**

**Sacramento**

### **DUTIES:**

The Senior Information Systems Analyst (Supervisor) supervises the Sacramento Network Support Unit. The incumbent leads a group of technical personnel performing microcomputer and networking and telecommunications support for the CDI Sacramento Regional office and the CDI Fraud office. The incumbent will provide expert level technical oversight and supervision of technical staff supporting the complex network environment used by the CDI.

### **DESIRED QUALIFICATIONS:**

- Ability to effectively communicate with all levels of staff, external business clientele and control agencies.
- Provide direction, leadership and have the ability to plan organize and coordinate complex projects.
- Ability to analyze administrative and technical problems involving information technology.
- Should have strong supervisory skills and be able to manage people and projects effectively.
- Should possess knowledge of Windows 95/98, Microsoft Office 97, Banyan Vines network operating system, and Windows NT workstation and server operating systems.

**WHO MAY APPLY:** Applications will be accepted from current State employees at the Senior Information Systems Analyst (Supervisor) level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered for certain classifications only if necessitated for recruitment purposes. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. *All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.*

**APPLICATION PROCEDURE:** Send a completed standard State of California application to Inez Armstrong, Department of Insurance - Human Resources Management Bureau, 300 Capitol Mall, 13th Floor, Sacramento, CA 95814. **Please indicate "SISA (SUP), #104-1340-000" on the State application.** For additional information, please call (916) 492-3271.

**FINAL FILING DATE:** May 22, 2000 or until filled

**NOTE:** Interested individuals, including list eligibles, must submit applications by the final filing date in order to be considered for this position.

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

5/08/2000